

P977 – Northlands Festival
RECORDS' IDENTITY STATEMENT

Reference number: GB1741/P977

Alternative reference number:

Title: **Northlands Festival**

Dates of creation: 1992-2004, n.d.

Level of description: Fonds

Extent:

Format: Paper, photographs, cassette, VHS, floppy disc, CD, slides, negatives

RECORDS' CONTEXT

Name of creators: Northlands Festival Board member

Administrative history: In the early 1990s 'a number of people in Caithness decided to establish an international festival of the arts to run annually in Caithness in the third week of September. The aims were to boost the morale of a community adversely affected by the rundown at Dounreay, to extend the tourist season, to open access (particularly for young people) to high quality art, and to reinforce the growing economic and social links between Scotland and other parts of Northern Europe through cultural association and exchange.' (P977/1/3)

It was also intended as a way to celebrate the cultural links between the North of Scotland and Scandinavia.

The company was formed on 16 Apr 1992.

Custodial history:

RECORDS' CONTENT

Description: Various papers, photographs and recordings related to the Northlands Festival

Appraisal:

Accruals:

RECORDS' CONDITION OF ACCESS AND USE

Access:	Some restrictions – 75 Year Closure Period on Correspondence and Financial Records due to Data Protection
Closed until:	2067 to 2079
Access conditions:	Available within the Archive searchroom
Copying:	Copying permitted within standard Copyright Act parameters
Finding aids:	Available in Archive searchroom

ALLIED MATERIALS

Related material:

Publication:

Notes:

Date of catalogue: October 2024

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Ref.	Description	Dates
P977	Northlands Festival	1992-2004, n.d.
P977/1	Constitution/Founding Documents	1993-1994, n.d.
P977/1/1	Files contained in folder titled "Northlands Festival : Organisation", includes Executive Working Groups for Northlands Festival 94 Terms of Reference for Production Group, Financial Control Structure, Task Force 1 Report, Task Force 2 Report, Proposal for Conduct of Future Meetings, Report Considering Festival Organisation, and Proposed Arrangements for Financial Management (1 bundle)	1993-1994, n.d.
P977/1/2	Northlands Festival, containing list of Board Members and their roles and a brief background (2 items)	n.d.
P977/1/3	Document titled 'Northlands Festival', which gives background history and mission statement (3 items)	n.d.
P977/2	Minutes and Agendas	1993-2002
P977/2/1	North Lands Festival Annual General Meeting minutes, St Clair Hotel, Thurso (3 items)	3 Jun 1993
P977/2/2	Board meeting minutes and agendas (1 bundle): [includes: 25 Jan 1994, 18 Feb 1994, 12 Jul 1994, 15 Aug 1994, 20 Aug 1994, 25 Aug 1994, 12 Sep 1994, 29 Oct 1994, Finance Working Group meeting minutes 3 Aug 1994, Finance Working Group meeting minutes 17 Aug 1994, Finance Working Group minutes and correspondence from board members regarding missing meetings]	1994
P977/2/3	Board meeting minutes and agendas (1 bundle): [includes: 13 Jan 1995, 10 Feb 1995, 3 Oct 1995, 21 Oct 1995, 11 Nov 1995, 22 Nov 1995 and 16 Dec 1995]	1995
P977/2/4	Board meeting minutes and agendas (1 bundle): [includes: 25 Jan 1996, 29 Feb 1996, 4 Apr 1996, 10 May 1996, 29 May 1996 and 27 Jun 1996]	1996
P977/2/5	Board meeting minutes and agendas (1 bundle): [includes: 31 Jan 1997, 24 Apr 1997, 23 May 1997, 28 Jul 1997, 27 June 1997 and 13 Dec 1997]	1997
P977/2/6	Board meeting minutes and agendas (1 bundle): [includes: List of Board Meetings to take place between 1998-1999 and notice of change to June	1998

	meeting, 30 Jan 1998, 27 Feb 1998, 20 Mar 1998 which includes budget and outline of 1998 programme of events, 20 Apr 1998, 24 Apr 1998, 5 May 1998, 15 May 1998, 1 Jun 1998, 20 Jun 1998 which includes financial report, 26 Jun 1998, 10 Jul 1998, 20 Jul 1998, 6 Aug 1998, 1 Oct 1998, 17 Oct 1998, 30 Oct 1998, 31 Oct 1998, 17 Nov 1998, 27 Nov 1998, 4 Dec 1998, 18 Dec 1998 and extra copies of some meeting minutes]	
P977/2/7	Board meeting minutes and agendas (1 bundle): [includes: 29 Jan 1999, 26 Feb 1999, 26 Mar 1999, 30 Apr 1999, 28 May 1999, 25 Jun 1999, 16 Jul 1999, 4 Aug 1999, 20 Aug 1999, 15 Oct 1999 and extra copies of some meeting minutes]	1999
P977/2/8	Board meeting minutes and agendas (3 items): [includes: 21 Jan 2000 and 11 Mar 2000]	2000
P977/2/9	Board meeting minutes and agendas (1 bundle): [includes: 20 Apr 2001, 4 Jun 2001, 6 Jul 2001, 31 Jul 2001, 3 Sep 2001, 8 Oct 2001, 5 Nov 2001 and 20 Dec 2001]	2001
P977/2/10	Board meeting minutes and agendas (1 bundle): [includes: 18 Jan 2002, 4 Feb 2002, 20 Mar 2002, 10 May 2002, 5 Jun 2002, 3 Jul 2002 and 30 Nov 2002]	2002
P977/3	Reports	1992-2002, n.d.
P977/3/1	The North Lands Festival report and accounts for the financial period (1 bundle): [includes: 16 Apr 1992 to 30 Apr 1993, 31 Dec 1992, 1 Dec 1994, 1 Dec 1995, 1 Dec 1996, 1 Dec 1997, 1 Dec 1998, 1 Dec 1999, Dec 2000, 31 Dec 2001 and 1 Dec 2002]	1992-2002
P977/3/2	Income and expenditure reports (1 bundle)	1993
P977/3/3	Draft North Lands Festival Business Plan proposal (1 bundle)	May 1993
P977/3/4	North Lands Festival co-ordinator's report (1 bundle)	Oct 1993
P977/3/5	North Lands Festival Review and Business Plan (3 items)	Dec 1993
P977/3/6	North Lands Festival report by Ferelith Leon [festival co-ordinator] and papers related specifically to committee member F.I.Lean [Ferelith Leon], including	1993-1994

	copy of signed contract, receipts and invoices and other correspondence (1 bundle)	
P977/3/7	Reports created by Bonnar Keenlyside (1 bundle) [includes 2x copies of North Lands Festival review and business plan November 1993, promotional book on Bonnar Keenlyside and their services, notes on a presentation by Bonnar Kennlyside to Festival Board, Draft Northlands Business Plan Proposal May 1993, North Lands Festival Briefing Meeting September 1993, The Companies Acts 1985 to 1989, 1995 report on Festival and a Northlands Festival 1995 Review]	1993, 1995
P977/3/8	Task Force 1 Second Report to Northlands Festival board of management (4 items)	6 Feb 1994
P977/3/9	The Northlands Festival report of the directors (4 items)	May 1994
P977/3/10	Untitled report compiled by Allen Perrin, containing production group notes, seating capacity at venues, number of bookable tickets, and breakdown of costs regarding the Scottish Chamber Orchestra (5 items)	2 Sep 1994
P977/3/11	Untitled report compiled by Allen Perrin, with an update on the Festival situation (4 items)	1994
P977/3/12	Northlands Festival Draft Forward Plan (16 items)	Oct 1996
P977/3/13	Northlands Festival Ltd. Trustees' Report (8 items)	1996
P977/3/14	Northlands 1996 'Crossing Boundaries' (3 items)	1996
P977/3/15	Document titled 'The Project' with a timestamp indicating that it was addressed to Thurso High School (3 items)	Apr 1998
P977/3/16	Northlands Festival 1998 (10 items)	1998
P977/3/17	Report on the position of Festival Manager and role of artistic director (4 items)	1998
P977/3/18	'Carmen' report, photocopy of newspaper articles, budget, and 2 photographs of the production (23 items)	1998
P977/3/19	Northlands Festival 1998, including programme, purpose and impact (15 items)	1998
P977/3/20	Northlands Festival PR Update June 1999 (5 items)	Jun 1999
P977/3/21	Northlands Festival 14-21 September 1999 PR Campaign by Birdsong PR (1 item)	Sep 1999

P977/3/22	Northlands Festival: Proposed PR activities for 1999, by Birdsong Public Relations (5 items)	1999
P977/3/23	Community Project Proposal, Northlands 99 (2 items)	1999
P977/3/24	Northlands Festival Objectives for the coming year and progress report (4 items)	1999-2001
P977/3/25	'Northlands Festival. The Business Plan. 1999-2002' (18 items)	1999-2002
P977/3/26	Report written by Martin Danzinger (4 items)	May 2000
P977/3/27	Report written by Susan Nickalls (2 items)	May 2000
P977/3/28	'Northlands 2000 - Revels End' (8 items)	2000
P977/3/29	'The Revel's End: Northlands Festival Community Project Report for the Board' (15 items)	2000
P977/3/30	Outline proposal for Education projects. 'The Northlands Festival Performance at Dounreay' (4 items)	2000
P977/3/31	Northlands 2000: The Scottish Nordic Festival Caithness (22 items)	2000
P977/3/32	The Scottish Arts Council Assessment Report: Northlands Festival (4 items)	2000
P977/3/33	HI Arts Northlands Festival 2000: Notes on events attended 23-24 September (4 items)	2000
P977/3/34	Arts and Business Schedule 1, Terms and Conditions (5 items)	2000
P977/3/35	Northlands Festival 2001 Report regarding Sponsorship and Fundraising (10 items)	Nov 2001
P977/3/36	'Northlands Festival. A review of management, administration and business planning' report by David Williams (21 items)	May 2002
P977/3/37	Report on meeting with CASE, Highland Council, Scottish Arts Council and HI-Arts regarding future of the Northlands Festival and funding (2 items)	n.d.
P977/3/38	'The Revel's End: Northlands Festival Community Project Report for the Board' (3 items)	n.d.
P977/3/39	Northlands Festival: A proposal for a new century: Working title: Standing Prow'd (3 items)	n.d.
P977/3/40	Northlands Festival: Report from Mary Miller (3 items)	n.d.

P977/4	Administrative Records	1992-2003
P977/4/1	The Companies Acts 1985-1989, Company Limited by guarantee and not having a share capital, memorandum of association of The North Lands Festival by Burness Solicitors (10 items)	1992
P977/4/2	Caithness Arts Association Membership List for 1993/94 (3 items) [CLOSED – 75 Years, includes full name and address]	1993-1994
P977/4/3	Contract and job description for artistic director (3 items)	Feb 1994
P977/4/4	Correspondence from J.A. Smedley to Simon Mundy, including executive working group notes, job description for festival manager, and terms of reference for production group (7 items)	6 May 1994
P977/4/5	Copy of signed contract for festival manager position and two letters sent to unsuccessful candidates (3 items)	June 1994
P977/4/6	Blank copy of contract that would be signed between an artist or artists and the Festival (3 items)	16 Aug 1994
P977/4/7	Acceptance letters regarding joining the Northlands Festival Board (7 items)	Nov 1994
P977/4/8	Letter from J.A.Smedley to a Mr A.Perrin regarding his employment as Festival Manager (1 item)	16 Dec 1994
P977/4/9	Unsigned contract for Artistic Director (4 items)	1994
P977/4/10	Contract and job description for Artistic Director and Festival Manager (12 items) [2x copies]	1994
P977/4/11	Revised contract for artistic director (5 items)	1994
P977/4/12	Applications for the post of Festival Manager, including CVs and cover letters (18 items) [CLOSED – 75 Years]	1994
P977/4/13	Contracts and job descriptions for Artistic Director and Festival Manager (1 bundle)	1994-1997
P977/4/14	Finance working group minutes, budget report and financial control structure (1 bundle)	1994, n.d.
P977/4/15	Contract and job description for Artistic Director and Festival Manager (6 items)	1995
P977/4/16	Business name and address book (1 bundle)	1997

P977/4/17	Information and application for funding from the Association for Business Sponsorship of the Arts (10 items)	Feb 1998
P977/4/18	Resignation letter from the board from Jean Castle, addressed to Innes Miller (2 items)	19 Mar 1998
P977/4/19	Grant Aid application acceptance from The Highland Council (1 item)	26 Aug 1998
P977/4/20	Job descriptions for various positions, including Festival Manager and Artistic Director (1 bundle)	1998
P977/4/21	Correspondence from Martin Danziger to Helen MacLennan that includes job descriptions, 'wish' lists of materials required, Carmen costume requirements, participant list and budget (22 items)	1998
P977/4/22	Contact details of students interested in work experience with the festival (5 items) [CLOSED – 75 Years, contains full names, addresses and phone numbers]	1998
P977/4/23	List of schools within Caithness and Sutherland with contact telephone number and name (1 item)	1998
P977/4/24	The Scottish Arts Council (16 items)	1998
P977/4/25	Business Sponsor List and list of Scottish/ Nordic Business Forum members (14 items)	1998
P977/4/26	Business Shop information sheet – Norwegian owned companies in Aberdeen (13 items)	1998
P977/4/27	List of hosts attending dinner at Ackergill Tower (1 item)	1998
P977/4/28	Northlands – the Scottish Nordic Festival, including mission statement, redesigned organisation, personnel and suggestions (1 item)	1998
P977/4/29	Information, application and correspondence regarding applying for funding from The Baring Foundation (16 items)	1998
P977/4/30	Information, application and correspondence regarding applying for funding from The Esmée Fairbairn Charitable Trust (15 items)	1998
P977/4/31	Information, application and correspondence regarding applying for funding from The Foundation for Sport and the Arts (38 items)	1998

P977/4/32	Information, application and correspondence regarding applying for funding from The Paul Hamlyn Foundation (16 items)	1998
P977/4/33	Document titled 'Northlands Festival 1998' that includes list of programmed events, with an introduction outlining past festivals and what this year's aim is (6 items)	1998
P977/4/34	Draft handwritten 'sponsor' letter, as well as typed revised version (5 items)	1998
P977/4/35	Materials related to the production of 'Carmen', including a floppy disc, budget forecasts and, correspondence, invoices and receipts and balance sheets (1 file)	1998
P977/4/36	Employment contracts (1 bundle) [CLOSED-75 Years]	1998-2000
P977/4/37	Northlands Festival 1999, Update 23.2.99 (10 items)	23 Feb 1999
P977/4/38	Northlands Festival 1999, Update 9.3.99 (4 items)	9 Mar 1999
P977/4/39	Nordisk Kulturfond (3 items)	1999
P977/4/40	Foundation for Sport and The Arts Funding (1 bundle)	1999-2000
P977/4/41	Print outs of results from feedback forms, (1 bundle) [CLOSED – 75 Years, lists the person's full contact details]	1999-2001
P977/4/42	Provisional Programme for the 2000 festival (2 items)	2000
P977/4/43	Scottish Archaeology month (7 items) [CLOSED – 75 Years, contact list]	2000
P977/4/44	HI-Arts funding and grants (23 items)	2000
P977/4/45	Arts and Culture in the EU, British Council (2 items)	2000
P977/4/46	Loss or damage claim form (2 items)	2000
P977/4/47	The Highland Council-Education Service, application for let of School premises (1 item)	2000
P977/4/48	Harrison Parrott : Artist and Project Management regarding Truls Mork (4 items)	2000
P977/4/49	Insurance Policy with MacFarlane Bruce and Company Limited (2 items)	2000
P977/4/50	Arts and Business Highlands and Island Fundraising forum membership form (1 item)	2000

P977/4/51	Caithness and Sutherland Enterprise Community Action Grant (6 items)	2000
P977/4/52	Requests for brochures to be sent (1 bundle) [CLOSED – 75 Years, lists the person’s full contact details]	2000-2002
P977/4/53	Northlands Festival: Future Planning thoughts by Eann Sinclair (1 item)	2001
P977/4/54	Planning Permission for sculpture/ monument at Braes of Scrabster (7 items)	2001
P977/4/55	Insurance paperwork from Insurex Expo Sure (7 items)	2001-2002
P977/4/56	Companies House application forms and correspondence (1 bundle)	2001-2004
P977/4/57	Contact list ‘prepared by Roger Saxon’ containing names, addresses, phone numbers and emails (2 items) [CLOSED – 75 Years, lists the person’s full contact details]	2003
P977/4/58	Four floppy discs titled ‘Northlands Festival Mailing List Files A-C, Files C-L, Files L-P, and Files R-W’ (4 items)	n.d.
P977/4/59	Friends of Northlands Festival, outlines running of it and benefits (2 items)	n.d.
P977/4/60	List of businesses, charities, trusts, and foundation sponsors for the festival (16 items)	n.d.
P977/4/61	Application form for The Baring Foundation, applying for small projects funding (1 item)	n.d.
P977/4/62	‘Friends of the Northlands Festival’ contact list (4 items) [CLOSED-75 Years]	n.d.
P977/4/63	Address labels and accompanying list (1 bundle) [CLOSED-75 Years]	n.d.
P977/4/64	Print out of address book details (7 items) [CLOSED-75 Years]	n.d.
P977/4/65	Northlands Festival feedback form (1 item)	n.d.
P977/4/66	JPP Addresses and Banks (1 item)	n.d.
P977/4/67	Cover letter from Rebecca Lloyd regarding ‘Angels’ and their gift status (1 item)	n.d.

P977/4/68	The Performing Right Society Limited declaration slips (16 items)	n.d.
P977/4/69	Certificates commemorating partnership between Northlands Festival and UKAEA, Motherwell Bridge Nuclear Ltd and Manpower (3 items)	n.d.
P977/4/70	Blank application form for 'Visiting Arts: Application for Country Project Award' (3 items)	n.d.
P977/4/71	Board member contact list (3 items) [CLOSED-75 Years]	n.d.
P977/4/72	'Business Sponsor list Northlands Xmas cards sent to donors' and charities, trusts and foundations (24 items)	n.d.
P977/4/73	Business Sponsor List and Charities, trusts and foundations (14 items)	n.d.
P977/4/74	Contact list titled 'Site Tenants' and offsite contractors (15 items)	n.d.
P977/4/75	Contact listed titled 'Northlands Telephones' (1 item) [CLOSED-75 Years]	n.d.
P977/4/76	Job descriptions for Artistic Director and Festival Manager (3 items)	n.d.
P977/4/77	Duties of event services group, E.S.G (2 items)	n.d.
P977/5	Financial Records [CLOSED – 75 years]	1992-2004, n.d.
P977/5/1	Bank of Scotland bank statements (1 file)	1992-2002
P977/5/2	Bank of Scotland cheque, pay-in and credit slip books (75 items, 3 x files)	1992-2002
P977/5/3	Receipts and invoices (15 files)	1992-2004
P977/5/4	Various paperwork all related to VAT, Inland Revenue and HM Customs and Excise, including spreadsheets, correspondence, applications, and registration certificates (1 file)	1992-2004
P977/5/5	Financial records, handwritten financial report for the period to 28 August 1992 (17 items)	1992
P977/5/6	Financial records, project ability report, listing events and costs (7 items)	1992
P977/5/7	Draft management accounts for 2 December 1993 to 17 October 1994 (21 items) [2 x copies]	1993-1994

P977/5/8	The Northlands Festival accounts and working papers for the financial period 2 December 1993 to 1 December 1994 (20 items)	1993-1994
P977/5/9	The North Lands Festival Income and Expenditure Budget, year to 1 December 1994 (16 items) [2 x copies]	29 Aug 1994
P977/5/10	Northlands Festival 1994 Budget, revised on 29 August 1994 (8 items)	29 Aug 1994
P977/5/11	Financial records related to the 1994 Northlands Festival, including spreadsheets and budgets (22 items)	1994
P977/5/12	Ackergill Opera Gala Opening accounts (1 item)	1994
P977/5/13	Copy of revised budget, as of 29 August 1994 (10 items)	1994
P977/5/14	Spreadsheet detailing sponsors and amounts (2 items)	1994
P977/5/15	The North Lands Festival Report and Accounts for the financial year ended 1 December 1994 (5 items)	1994
P977/5/16	Northlands Festival Budget, revised on 29 August 1994 (9 items)	1994
P977/5/17	Financial correspondence (4 files)	1994-2001
P977/5/18	Financial records, The Scottish Arts Council grant offer (8 items)	1995
P977/5/19	Financial records, originally a bound collection of papers containing invoices, receipts and correspondence (1 bundle)	1995
P977/5/20	Financial records, spreadsheet titled 'Northlands Festival Financial Year 2 December 1995-1 st December 1996' (13 items)	1995-1996
P977/5/21	Financial records, originally a bound collection of papers containing invoices, receipts and correspondence (1 bundle)	1995-1996
P977/5/22	Northlands Festival Funding Position as of 30 Sep 1996 (3 items)	1996
P977/5/23	Financial records, bank reconciliation reports, including VAT and box office returns (9 items)	1996
P977/5/24	Financial records, balance spreadsheets (1 bundle)	Nov 1996-1997

P977/5/25	Financial records, floppy disc titled 'Northlands Festival Cashbook 97, MS Excel' (1 item)	1997
P977/5/26	Fund-raising report, including projected funding (6 items)	1997
P977/5/27	Northlands 1998 Financial Outcome, prepared by John Henderson (10 items)	1998
P977/5/28	Northlands Festival Draft Accounts 1998 (13 items)	1998
P977/5/29	Northlands 1998 Budget and corresponding paperwork (1 bundle)	1998
P977/5/30	Financial balance sheets (1 bundle)	1998
P977/5/31	Financial paperwork, listed as 'income', includes correspondence and receipts (1 bundle)	1998
P977/5/32	Various paperwork including receipts and invoices, correspondence, balance spreadsheets, bank statements, and Inland Revenue (1 file)	1998-1999
P977/5/33	Financial correspondence between Maggie and Sally, including a spreadsheet (4 items)	Feb 1999
P977/5/34	Financial spreadsheets listing sponsors and amounts and budgets (8 items)	1999
P977/5/35	Financial spreadsheets for the 1999 festival (4 items)	1999
P977/5/36	Financial records; reports and spreadsheets (1 bundle)	2000-2001
P977/5/37	Correspondence between Angela Petrie Associates and Northlands Festival, discussing financial matters and a report for the board (20 items)	2000-2002
P977/5/38	Correspondence between CAF America and Innes Miller regarding grant funding (3 items)	2001
P977/5/39	Correspondence between Phillip Arthur and Linda Cameron including a copy of the Report and Accounts for the year ended 1 December 2000 (12 items)	2001
P977/5/40	Financial records; cash forecasts, spreadsheets and budgets (1 bundle)	2001-2002
P977/5/41	Applications and paperwork related to obtaining grant funding (1 bundle) [includes Musicians Union, Scottish Community Foundation, Lloyds TSB Foundation, Community Economic Development Scheme and Action Grants, Scottish Arts Council,	2001-2002

	Foundation for Sport and the Arts, and the Highland Council]	
P977/5/42	Correspondence, reports and spreadsheets from Reid and Fraser Accountants (1 bundle)	2001-2003
P977/5/43	Correspondence regarding current state of accounts and application forms (7 items)	2002
P977/5/44	Correspondence and application form from Bank of Scotland regarding 'Personal Guarantee' (8 items)	2002-2003
P977/5/45	'Pay the piper scheme' for the Northlands Festival (2 items)	n.d.
P977/5/46	Undated budget for the Northlands Festival (1 item)	n.d.
P977/6	Promotional Materials and Press Coverage	1991-2002, n.d.
P977/6/1	Photocopies of newspaper articles related to the 'Dans Design' (3 items)	1991-1992
P977/6/2	Photocopy of article from The Scotsman, 15 September 1992, titled 'Northern lights burning bright' (1 item)	15 Sep 1992
P977/6/3	Northlands Festival Opening Concert programme and copy of welcome speech (2 items)	23 Sep 1992
P977/6/4	Article from John O'Groat Journal, 25 September 1992 edition, titled 'Nordic ambassadors praise festival' (1 item)	25 Sep 1992
P977/6/5	Northlands Festival, Scottish Premiere of Stockholm Arts Trio programme (1 item)	26 Sep 1992
P977/6/6	Article from The Scotsman, 29 September 1992, titled 'Strong words for strong emotion: Alive with Northern melody' (1 item)	29 Sep 1992
P977/6/7	Article from the Caithness Courier, 30 September 1992, titled 'Festival set to be regular event' (1 item)	30 Sep 1992
P977/6/8	Northlands Festival, 'Northern Light: An exhibition of engraved glass' programme (1 item)	3 Oct 1992
P977/6/9	Photocopy of article from The Stage and Television Today, November 5, 1992, 'Showing the world there is life north of Inverness' (1 item)	5 Nov 1992
P977/6/10	Northland Festival 1992 Programme (1 item)	1992
P977/6/11	Scottish Film Archive brochure and a ticket from the Northlands Festival showing of 'From here to	1992

	Posterity: Heritage on Film, Scottish Film Archive' (2 items)	
P977/6/12	1992 Programme for the 'Tender is the North: The Festival of Scandinavian Arts', 'From Tapiola to Tango' programme and accompanying letter addressed to Colin from Jack (3 items)	1992
P977/6/13	Photocopy of article from The Sunday Times Scotland, 12 September 1993, titled 'The Libretto Democrat teams up with his Brother in Arts' (2 items)	12 Sep 1993
P977/6/14	The North Lands Festival 1993: The Royal Scottish National Orchestra Chorus programme (2 items)	18 Sep 1993
P977/6/15	Northlands Festival, The BT Scottish Ensemble programme (1 item)	22 Sep 1993
P977/6/16	Northlands Festival, Eluned Pierce and David Nicholson performance programme (1 item)	24 Sep 1993
P977/6/17	Northlands Festival, Boris Berezovsky performance programme (1 item)	25 Sep 1993
P977/6/18	Northlands Festival, The Paragon Ensemble Scotland in concert programme (1 item)	25 Sep 1993
P977/6/19	Northlands Festival, The Danish Wind Quintet performance programme (1 item)	26 Sep 1993
P977/6/20	Oslo Cathedral Choir: Concert at the North Lands Festival programme (2 items)	26 Sep 1993
P977/6/21	'Wildcat: The Nightingale' programme (1 item)	Sep 1993
P977/6/22	Newspaper clippings discussing the Northlands Festival (1bundle)	1993
P977/6/23	Promotional material and various other papers related to the Northlands Festival and artists (1 bundle) [including: Paper structures by Shirley Farquhar and Joanne O'Donnell 1993, Peder Josefsson 1995, Kalejdopapper 1996, Beach Art 1996, Ragnhild Monsen 1997, Jesper Svedberg 1997, Children's Music Workshop 1999, Young Concert Artists Trust 1999, 8 postcards of Ragnhild Monsen, Yggdrasil Quartet of Aberdeen n.d., collection of loose papers of sculptures and various artist's biographies n.d., Hafliði Hallgrímsson n.d., Gary Arbuthnot n.d., The Musicians' Union Workshop Band n.d., Simon and Malin n.d., Malin Broman n.d., Katherine Ann Spencer n.d., Stuart MacRae, 'Grow' Swedish Paper Artists n.d. and a one page scene from a play with handwritten annotations n.d.]	1993, 1995, 1996, 1997, 1999, n.d.

P977/6/24	Original draft press release by Simon Mundy, with a note in pencil indicating who it was sent to (9 items)	1994
P977/6/25	Photocopy of draft press release, with the name 'Steven' highlighted (9 items)	Jun 1994
P977/6/26	Northlands Festival 1994 Programme (2 items)	1994
P977/6/27	Northlands Festival 1994 Choral Concert Programme (1 item)	1994
P977/6/28	Northlands Festival 1994 Norwegian Young Artists Society (2 items)	1994
P977/6/29	Northlands Festival 1994 programme (1 item)	1994
P977/6/30	Newspaper clippings related to North Lands Festival and artists (1 bundle)	1994-1999
P977/6/31	Photocopies of newspaper articles relating to artists and the Northlands Festival (13 items)	1995
P977/6/32	Copy of content that Allen Howe submitted to local papers (2 items)	1995
P977/6/33	Note attached to multiple copies of the same two articles, 'Spreading glow of northern lights' The Herald and 'Dramatic insight into a 15 th -century tragedy' John O'Groat Journal (11 items)	1995
P977/6/34	Norwegian press coverage, schedule and correspondence related to the festival (17 items)	1995
P977/6/35	Programmes of the North Lands Festival (7 items) [including: North Lands Festival 1996 programme and promotional postcard, Helen of Braemore programme 1996, Danish Craft Exhibition 1996 programme, 1997 North Lands Festival programme, A6 insert of Sponsors n.d. and 1998 North Lands Festival programme]	1996-1998, n.d.
P977/6/36	Photocopy of collage of numerous newspaper articles regarding Northlands (1 item)	1997
P977/6/37	Provisional Programme for the Northlands – The Scottish Nordic Festival 1998' (6 items)	1998
P977/6/38	'Nordic Neighbours Unite, Northlands Festival, 14-20 September 1999' (1 item)	1999
P977/6/39	Provisional Programme for the Northlands-The Scottish Nordic Festival 1999' (23 items)	1999

P977/6/40	Draft photocopy of programme with handwritten changes (2 items)	1999
P977/6/41	Photocopy of page 4, 'What relief' [regarding art funding] (1 item)	May 2000
P977/6/42	Photocopy of page 20, from the publication 'Classical Music' (1 item)	3 Jun 2000
P977/6/43	'North Summer' publication regarding advertising (4 items)	2000
P977/6/44	'Visions of Norway' newsletter, with attached handwritten compliments slip from the 'Royal Norwegian Consulate General' (6 items)	2000
P977/6/45	'Revels End' Programme (2 items)	2000
P977/6/46	List of events, with date, venue, ticket price and number of tickets (2 items)	2000
P977/6/47	Magazines, including titles such as Gramophone, ScotRail : Outlook, Executive Magazine, Classical Music's Guide to Festivals 2001, BBC Scottish Symphony Orchestra, Ackergill Tower Diary and House Parties 2001, Edinburgh International Festival, Gramophone Festivals guide 2000, Festivals 2000, Classical Music, North Summer guide, Funds and Schemes available from SAC, Classic FM, Traditional Music Maker, Norway News Digest, and SnowBiz News (21 items)	2000-2001
P977/6/48	Newspaper clippings and photocopies from various newspapers regarding the Northlands Festival (1 bundle)	2000-2002
P977/6/49	Complete editions of 7-Seven 17 Sep 2000, 5x copies of John O'Groat Journal 15 Nov 2000, Business a.m. 20 Sep 2000, Caithness Courier 27 Sep 2000, Caithness Courier 13 Sep 2000, and John O'Groat Journal 1 Feb 2002 (10 items)	2000, 2002
P977/6/50	John O'Groat Journal, Friday 19 July 2002, with front page headline "Northlands cancelled after funding crisis" (1 item)	19 Jul 2002
P977/6/51	Photocopy of newspaper article from unknown paper titled "New direction needed for Northlands" (1 item)	n.d.
P977/6/52	Press release draft, titled 'Northlands Festival not to present a festival in 2002 and perhaps never again' (1 item)	n.d.

P977/6/53	Blank 'Northlands Festival' official headed and footed paperwork (14 items)	n.d.
P977/6/54	Photocopy of articles related to the artist Ian Scott (22 items)	n.d.
P977/6/55	Photocopy of information regarding Ackergill Tower layout, including where items will be placed for the production (3 items)	n.d.
P977/7	Correspondence [CLOSED - 75 Years]	1992-2003, n.d.
P977/7/1	Correspondence from Jean Castle to Colin, discussing her role as minutes secretary (1 item)	27 Jan 1992
P977/7/2	Correspondence from Elspeth to Colin, regarding Michael Meyer lecture and Colin's [?] handwritten note and research (4 items)	17 Sep 1992
P977/7/3	Correspondence from Bunty to Colin, outlining her views on financial controls for the festival moving forward (3 items)	16 Nov 1992
P977/7/4	Correspondence regarding the 1993 festival and possible artistic works (6 items)	Dec 1992
P977/7/5	Correspondence related to or addressed to the North Lands Festival (6 bundles)	Jan-Jun 1993
P977/7/6	Correspondence related to or addressed to the North Lands Festival (6 bundles)	Jul-Dec 1993
P977/7/7	Correspondence from J.A.Smedley to C.V. Gregory relating to job content and description for such roles as artistic director, festival manager and the executive working group (8 items)	4 Apr 1994
P977/7/8	Correspondence from Bunty Gunn to Colin Gregory, including a suggested marketing strategy for the 1994 festival (5 items)	Apr 1994
P977/7/9	Correspondence from Caithness Arts Association, including a copy of the minutes of the annual general meeting on 26 April 1993, nomination form for election of committee members and annual financial report 1 April 1993 to 31 March 1994 (12 items)	Apr 1994
P977/7/10	Correspondence from Simon Mundy to Colin Gregory regarding the 1994 festival (12 items)	May 1994
P977/7/11	Correspondence from J.A.Smedley to Simon Mundy (7 items)	May 1994

P977/7/12	Correspondence relating to Alison Kinnaird and her artwork (1 bundle)	May 1994
P977/7/13	Correspondence between Susan Barrett and Simon Mundy regarding the commission of the glass harmonica (2 items)	Jun 1994
P977/7/14	Correspondence between Colin and Jenny, and Margaret Thurso, concerning joining Friends of the North Lands Festival (1 item)	Aug 1994
P977/7/15	Correspondence from Robert Maclennan regarding the announcement of a Highland Festival in Inverness and its predicted impact on Northlands (4 items)	8 Sep 1994
P977/7/16	Correspondence to Portland Singers, Thurso and Dounreay Strathspey and Reel Society and Thurso Accordion and Fiddle Club (3 items)	20 Sep 1994
P977/7/17	Correspondence from Robert Maclennan to Colin Gregory regarding festival matters (2 items)	28 Sep 1994
P977/7/18	Correspondence from Stephen Kozlowski to Abbey National Building Society regarding payment (5 items)	18 Nov 1994
P977/7/19	Correspondence between "Jack" and the Northlands Board regarding Alison Kinnaird sculpture, Ackergill Tower Opera performance and financial matters (9 items)	1994
P977/7/20	Correspondence regarding financial matters, including letters of thanks and invoices (1 bundle)	1994
P977/7/21	Correspondence related to the running, organisation and other festival matters (1 bundle)	1994
P977/7/22	Correspondence regarding sponsorship of the festival (6 items)	1994-1995
P977/7/23	Correspondence from Stephen Kozlowski to Mrs M A Moss thanking her for her Trusts donation (1 item)	4 Jan 1995
P977/7/24	Correspondence regarding the festival (1 bundle)	1995-1996, n.d.
P977/7/25	Correspondence between Michael Fraser and Northlands Festival regarding supporting the festival financially, with post-it attached (2 items)	13 Mar 1996
P977/7/26	Correspondence from Robert Maclennan to Mark Duncan from Rockwater Ltd. (3 items)	Jun 1996

P977/7/27	Correspondence from Sally Body to Sheila, discussing the partnership between the festival in Uddevalla, Sweden and Northlands (1 item)	18 Mar 1997
P977/7/28	Correspondence from The Scottish Arts Council to Robert Maclennan, outlining a change in Music Director for the Scottish Arts Council, with handwritten post-it attached (2 items)	18 Dec 1997
P977/7/29	Correspondence from Robert Maclennan to the Bank of Scotland, regarding a cash dispensing machine (1 item)	20 Jan 1998
P977/7/30	Correspondence between Robert McLennan and Fiona Reid regarding the Scottish Nordic Business Forum meeting (1 item)	22 Jan 1998
P977/7/31	Correspondence from Innes to Bob and Helen (1 item)	16 Feb 1998
P977/7/32	Correspondence between Bob and Helen from Innes Miller, with three post-its attached (4 items)	16 Feb 1998
P977/7/33	Correspondence from Mary Miller to Helen Maclennan (2 items)	17 Feb 1998
P977/7/34	Correspondence between board members regarding the 1998 festival and the budget (5 items)	Mar 1998
P977/7/35	Correspondence from Innes to Bob and Helen (1 item)	6 Apr 1998
P977/7/36	Correspondence from Hilda Bollen, development manager for International Cultural Desk, to Sally Body (1 item)	17 Apr 1998
P977/7/37	Correspondence between Robert Maclennan and JE Hok regarding financial support (1 item)	19 May 1998
P977/7/38	Correspondence between the Press and Journal and the festival, regarding how the Press and Journal could assist (1 item)	6 Jun 1998
P977/7/39	Correspondence between Mr F.B. Drummond and Northlands Festival (3 items)	16 Jun 1998
P977/7/40	Correspondence between Robert Maclennan and Atlantic Frontier Oil Development (5 items)	1998
P977/7/41	Correspondence from Northlands to various companies and businesses seeking financial support for the festival (1 bundle)	1998

P977/7/42	Correspondence between Martin Danziger and various members of the board (3 items)	1998
P977/7/43	Correspondence regarding funding, sponsorship and donations (1 bundle)	1998
P977/7/44	Correspondence; Manpower (5 items)	1999
P977/7/45	Correspondence regarding funding, sponsorship and donations (2 bundles)	1999
P977/7/46	Correspondence between Nikolai Orlov regarding Mrs Semenova (1 item)	2000
P977/7/47	Correspondence from Duncan MacMillan, subject title 'Neil MacPherson' (4 items)	2000
P977/7/48	From Fiona Wells to Rebecca Lloyd, subject title 'FEU' (2 items)	2000
P977/7/49	General letter sent out to 'Friends' of the festival (3 items)	2000
P977/7/50	Communication between The British Consulate in Moscow and the Northlands Festival Co-Ordinator, seeking permission for 3 Russian artists and an interpreter to be in the UK (3 items)	2000
P977/7/51	From Eldrid Johansen to Rebecca Lloyd, titled 'Northlands Festival' regarding the coming and going of various artists (3 items)	2000
P977/7/52	Faded and illegible letter from Bunty to Innes (1 item)	2000
P977/7/53	Fax from UKAEA to Rebecca Lloyd regarding the website (1 item)	2000
P977/7/54	Fax regarding transport of Fiona Carlisle artwork (1 item)	2000
P977/7/55	Faxes regarding Caithness and Sutherland Business Directory listing for the Northlands Festival (2 items)	2000
P977/7/56	Generic correspondence sent out to board members to remind them of upcoming Board Meeting or Annual General Meeting (6 items)	2001-2002
P977/7/57	Correspondence between specific board members discussing matters related to the festival (9 items)	2002-2003
P977/7/58	Various correspondence regarding the Northlands Festival (1 bundle)	2002-2003, n.d.

P977/7/59	Correspondence between Miss Fiona A Smith, Caithness Arts Association and Northlands Festival, regarding the organisation of the festival (1 item)	n.d.
P977/7/60	Correspondence between Mr Ian Shanks and Helen Maclellan regarding LYS requirements and BT Internet (2 items)	n.d.
P977/7/61	Sealed envelope addressed to Mr Philip R G Arthur marked as Private and Confidential (1 item)	n.d.
P977/8	Artist Records	1990-2001, n.d.
P977/8/1	<p>Promotional headshots of artists performing at the festival (1 file)</p> <p>Artists include:</p> <p>4 – Tunes</p> <p>Alan Bennett</p> <p>Ali Campbell</p> <p>Aly Bain and Phil Cunningham</p> <p>Anne Grete Eriksen</p> <p>Carsten Jensen</p> <p>Catherine Bott</p> <p>Christian Lindberg</p> <p>David Horne</p> <p>Dunn, Jim Miller and Gunn [poets]</p> <p>Edward Little [actor in Ibsen's Ghost]</p> <p>Edward York</p> <p>Elizabeth Layton</p> <p>Eva Merz [postcard and promotional leaflet]</p> <p>Evelyn Glennie</p> <p>Finlay Welsh</p> <p>Henning Sommerro</p> <p>Hipsom Happy Band</p> <p>Jo Stromgren – a dance tribute to the art of football</p> <p>John Conroy</p> <p>Kasulak Qavigaq</p> <p>Katherine Oliver [actress in Ibsen's Ghost]</p> <p>Kungsbacka Piano Trio</p> <p>Lars Sorbo</p> <p>Lars Sorbo and Tommy Sorbo</p> <p>Leif Hernes</p>	c. 1990s

	<p>Lilli Paasikivi Maja Solveig Ratkje Mari Boine Mary Miller Neal Ascherson New Jungle Orchestra Pal Rullestad PoY Opera Omnia Sheena Wellington Simon Crawford Simon Thoumire Siso Stefano Lanzardo Teenage Fanclub The Brazz Brothers [photos & leaflet] Tinna Ingelstam and Wolfgang Weiser Tom Nyman Trio Mediaeval Valerie Gillies Vasen [photo & promo leaflet]</p>	
P977/8/2	Information brochure for a band called Glima, consisting of Ragnhild Knudsen, Torunn Raftevoll Rue and Helene Waage (1 item)	c. 1990s
P977/8/3	Birgitta Egerbladh information and programme (2 items)	1993
P977/8/4	Anderson and Brown information pamphlet (1 item)	1993
P977/8/5	Spiral bound copy of David Horne 'Undulations,' string quartet no.2, 1995, Full Score (1 item)	1995
P977/8/6	CD titled 'I kanen med : 4Tunes' (1 item)	1995
P977/8/7	Cassette titled 'LYS Ensemble Live Recordings 1997' 'Side A: Concerto for 6-David Horne, Hogboy-Kristian Blak' 'Side B: Words for my Daughter-Sally Beamish, Piano Trio-Ravel Mon 1/2, Sonata For CL/PNO-Poulenc' (1 item)	1997
P977/8/8	A4 sized cardboard box titled '1997 Proofs and Negs' (1 file) [contains sheets of negatives, slides and photographs]	1997

P977/8/9	Photographs of events and classes from 1997 North Lands Festival (6 items) [4 x Burning [K]night event, Aly Bain Masterclass and Phil Cunningham Masterclass]	1997
P977/8/10	Photographs of events and classes from 1998 North Lands Festival (6 items) [3 x Siso and 3x Christian Lindberg with Camerata Sistland]	1998
P977/8/11	Photographs of Keith Grant artworks (5 items)	1998
P977/8/12	Copy of "Full Score :Summer 1998, Our Friends in the North Nordic Special Issue", a magazine that contains information on various artists that will or did appear at the Northlands Festival (1 item)	1998
P977/8/13	Photographs of structures within the Caithness landscape (10 items) [Structures include: Salium Fishers Bothy Dunkeith, Sinclair Mausoleum Ulbster, Bower Parish Church and Neil Gunn Dunbeath Strath walk with Diarmid Gunn]	1998, n.d.
P977/8/14	Photograph labelled LYS Northlands Festival 1999 (1 item)	1999
P977/8/15	VHS tape titled 'Copy 1 Northlands Festival 21 Sep 99' (1 item)	1999
P977/8/16	Cover letter from Will Todd, including a summary of 'Rainbows End' and his biography (4 items)	1999
P977/8/17	CD titled 'Rudsambee -Summer Tour CD' (1 item)	1999
P977/8/18	Spiral bound copies of 'Tales from the End of Northworld : Music theatre for work for soloists, choir, children's chorus and mixed ensemble' by Will Todd, words by Ben Dunwell, commissioned in 1999 by the Northlands Festival and published by Tyalgum Press (4 items)	1999
P977/8/19	Brochure titled 'Apring Av Kulturkirken Jakob : 18 og 19 februar 2000' (1 item)	2000
P977/8/20	Neil MacPherson biography (2 items)	2000
P977/8/21	Information regarding Geir Johnson (1 item)	2000
P977/8/22	Photocopy of 'Guest' book from Ian Scott exhibition (4 items) [CLOSED-75 Years]	2001
P977/8/23	Price list of gallery art pieces exhibited at St Fergus Gallery, 3-29 Sep 2001 (4 items)	2001

P977/8/24	Material related to Absolute Theatre production of 'Skin' (3 items)	2001
P977/8/25	Unnamed photographs of artists (10 items)	n.d.
P977/8/26	Printing sheets of film roll (7 items)	n.d.
P977/8/27	Strips of film labelled 'Sheet 3' (6 items)	n.d.
P977/8/28	Strips of film labelled 'Sheet 4' (4 items)	n.d.
P977/8/29	Strips of film labelled 'Sheet 5' (7 items)	n.d.
P977/8/30	Strips of film labelled 'Sheet 6' (7 items)	n.d.
P977/8/31	Strips of film labelled 'Sheet 7' (7 items)	n.d.
P977/8/32	Strips of film labelled 'Sheet ?' (6 items)	n.d.
P977/8/33	Strips of film not labelled (8 items) [possibly 1998 due to location within collection]	n.d.
P977/8/34	Strip of two slides containing the possible image of the abandoned mill at Dale House, Halkirk [?] (1 item)	n.d.
P977/8/35	Three slides containing the image of the Portland Arms Hotel, Duncasby Stacks and an unidentified landscape (3 items)	n.d.
P977/8/36	VHS tape titled 'Jo Stromgren : A Dance Tribute to the Art of Football' (1 item)	n.d.
P977/8/37	VHS tape titled 'Power Lines Final' (1 item)	n.d.
P977/8/38	Slides of Ackergill Tower (11 items)	n.d.
P977/8/39	Negatives of an artwork titled 'Ulla-Maka Vikman 1989', and negatives of Trio Mediaeval, Kungsbacka, and PoY Opera Ominia (5 items)	n.d.
P977/8/40	Cassettes titled 'Tales from the End of the Northworld' by Will Todd libretto Ben Dunwell (14 items)	n.d.
P977/8/41	Various information regarding artists (1 bundle): Includes: <ul style="list-style-type: none"> - Information leaflet on the artist Lotte Glob and her ceramic work - Brochure on Eluned Pierce, harp and David Nicholson, flute - 'Sponsor of the Arts,' Scottish Nuclear pamphlet 	n.d.

	<ul style="list-style-type: none"> - Brochure on Holger Koefoed Ornulf Opdahl - Information on Northlands Festival Opera, Geoffrey Alvarez and Jane Singleton - Asa Hellman ceramist brochure - Colour photograph of Martin Saving - One page biography and colour photograph of Sara Troback, violinist - Rudsambee company of singers biography - Promotional brochure for the Young Concert Artists Trust performance 	
P977/8/42	Photographs of artist's works (20 items)	n.d.
P977/8/43	Information on the artists Geirr Tveitt and Oystein Sommerfeldt (8 items)	n.d.
P977/8/44	A3 photocopies of Odd Nerdrum's work (13 items)	n.d.
P977/8/45	Copy of the 'The Lie' script (2 items)	n.d.
P977/8/46	Information and material related to Carl Mikael Bellman's Opera, including a copy of the fable, 'The Nightingale' (20 items)	n.d.
P977/8/47	Information on the company Dans Design and their production 'Virtual Winter,' including colour photograph of ballet dancer in full costume (14 items)	n.d.
P977/8/48	Information brochure on The 'New' Byre Theatre, St Andrews, Aberdeen (3 items)	n.d.
P977/8/49	File labelled 'Adult', contains competition entry pieces (1 bundle)	n.d.
P977/8/50	File labelled 'Adult S/List', contains competition entry pieces (14 items)	n.d.
P977/8/51	File labelled 'Under 12', contains competition entry pieces, as well as handwritten scoring sheet (1 bundle)	n.d.
P977/8/52	File labelled 'U-12 S/List', contains competition entry pieces (10 items)	n.d.
P977/8/53	File labelled '12-18 S/List', contains competition entry pieces (11 items)	n.d.
P977/8/54	File labelled '12-18 yrs old', contains competition entry pieces (1 bundle)	n.d.

P977/8/55	File labelled 'Writing Competition Names and Addresses' (1 bundle) [CLOSED-75 Years]	n.d.
P977/9	Various	1998-2002, n.d.
P977/9/1	Note and post-it attached to an advertisement for an exhibition at Timespan Art Gallery for Michael Rand and Ian Giles (3 items)	c.1998
P977/9/2	Various paperwork, including information related to non-Northlands seminars and workshops, print outs of 'Help' pages and 'How To' guides, incomplete and blank Inland Revenue forms, blank application forms for various grants and sponsorship, a photocopy of Chapter III of Official Journal of the European Communities on 'Commission; Call for Proposals 1998, a Queen's Hotel Wick business card and 2 receipts for undisclosed goods and services (1 bundle)	1998, 2000, n.d.
P977/9/3	Committee member's records originally housed within lever arch folder, separated by eleven tabs that include contracts, reports, bank, bank statements, board membership, venues, Mary Miller, minutes, VAT assess, festival info and artist info (1 bundle) [CLOSED-75 Years]	1999-2002
P977/9/4	Committee member's records originally housed within lever arch folder, separated by tabs that include G.Wylie [George Wylie and The Northland Vent sculpture], Exhibitions [including planning applications to Highland Council], Piping, Contracts, Bank, Festivals on Top of Europe, FEU] (1 bundle) [CLOSED-75 Years]	2000-2002
P977/9/5	Handwritten notes regarding various topics (3 items) [CLOSED-75 Years]	n.d.